

Please note that these are draft minutes until approved at the next Parish Council meeting.



MINTING AND GAUTBY PARISH COUNCIL

The minutes of the

Minting and Gautby Parish Council

Held on

Tuesday, 17 November 2015 at Minting Village Hall at 19.30

Present

Chairman Cllr. J Heselwood, Cllr. J Laver, Cllr. H Padfield and Cllr. G Bell.

Two members of the public.

1. **Chairman's Remarks.** The Chairman welcomed everyone to the meeting.
 - a. Resident Mr R. Griffiths addressed the Council in his role as Chair of the Minting Charities (the Ashton charity, set up in 1638 and the Bashforth Charity, 1911 were amalgamated into one charity in 1992, as they both had the same aim – the relief of the poor in Minting). He detailed the activities of the charities since he became involved in 1991, at which point there was £1100 in the account and no grants had been made for 30 years. Following unsuccessful appeals locally for organisations who would like funding, the charity had made a number of grants to the Tuesday Club, to support its outings. However, since the Tuesday Club has now ceased, and with £315 in the Minting Charities account and just £13 per year being earned in interest; the Trustees have made the decision to amalgamate with the Lincolnshire Community Foundation, Horncastle Health and Wellbeing section. Minting residents will be able to apply to the LCF for funds, but regrettably, the name of the nearly 400 year-old charity will disappear. Councillors Bell and Laver expressed the wish that the name be kept alive in some way. The Chair thanked Mr. Griffiths for his report and he left the meeting.
2. **Apologies for Absence**
 - a. Apologies were received from Cllr Keys and Cllr William Gray, ELDC due to work commitments, Cllr Stuchfield for family commitments and PCSO Briggs as he is off duty. Councillors accepted the reasons for their apologies.
3. **Declarations of Disclosable Pecuniary Interests under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 made under the s.30 of the Localism Act 2011**
 - a. None.
4. **Approval and Signing of Minutes.**
 - a. The Chair requested any corrections to the Minutes of the Parish Council meeting, held on October 5, 2015. No corrections were required. It was proposed by Cllr Laver,

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seconded by Cllr. Bell and agreed by all that the minutes were a correct record of the October 5th, 2015 meeting. The Chair duly signed the Minutes as a true record.

5. To receive reports from District and County Councillors and Police (if available)

- a. No reports received. Cllr Gray advised he would attend the meeting later if he was able to, but had another work commitment.

6. Financial Matters

a. To approve payments to be made by the Parish Council.

- i. The Chair read out the list of receipts and expenditure since the October 5th meeting. It was proposed by Cllr. Laver, seconded by Cllr. Bell and agreed by all to make the payments below

Date	Payee	Details	Voucher No	Cheque No	Expend (inc VAT)
17/11/2015	Mrs V Brown	Clerk's wages	V20	653	313.01
17/11/2015	Glendale Countryside	Minting Grass Cutting	V21	654	106.80
17/11/2015	Gautby Village Hall	PC Meeting Hall Hire	V22	655	15.00
17/11/2015	Gautby Village Hall	Emer. Plan mtg hire	V23	655	7.50
17/11/2015	J Heselwood	Mileage to meetings	V24	656	26.55
17/11/2015	Mrs V Brown	Mileage to meetings	V25	657	7.20
17/11/2015	Gautby Village Hall	Document storage	V26	655	18.00

a. Precept – To discuss expected year-end expenditure against budget for FY 2015-16, consider a draft Budget for FY 2016-17 and agree provisional precept request pending finalisation at January 19th, 2016 meeting.

- i. Councillors were given a copy of the proposed draft budget (attached). The Chair went through each item line by line; advising that there are outstanding issues, such as grass cutting quotes not yet received and the numbers for the tax base not provided yet by ELDC, which will affect the final costs to residents of the precept.
- ii. It was agreed by all to consider this draft further at the January meeting before the precept request is made

b. To vire monies between internal budgets as required.

- i. It was agreed by all that this is not necessary at this time and the matter to be deferred to the January 2016 meeting.

8. Ongoing Matters

a. Broadband update

- i. No update has been received from OnLincolnshire since the last meeting. Clerk to chase up Steve Brookes for further information on the current position.

b. Highways

- i. The Clerk advised that all matters raised at the last meeting have been reported to the Highways department. She advised that on again reporting the hedge at Mince Pie corner, Highways advised that side of the road now comes under a different section of their department and it should be reported to them, and this has now been done. The dip which appeared in the road between Minting and Gautby on the bridge over the culvert has been inspected by structural engineers. It is not a problem with the bridge, but the road surface, and Highways will fill this. The road surface between Gautby and Minting Park Farm has deteriorated further and has subsidence and cracks. Clerk to report this again, along with the pot hole outside Minting House on Minting Lane. Cllr Bell suggested that the matter of the state of the roads be reported to the local MP, as they have become so bad.

c. Emergency Plan including defibrillator funding request, report on meeting in Gautby, October 29th

- i. Councillors were given draft copies of the main points of the meeting. The Chair advised that although these are not finalised yet, they capture all the main points raised – with actions for the next meeting. Although in this area, no specific flood warnings can be received from the Environment Agency, there is now detail online of current river levels and this will be checked daily by the Clerk. Cllr. Laver has now marked area danger level on the bridge over the beck at Church Lane/Grundy's Lane. This marks the top of the culvert and will indicate flooding to be imminent. A lower mark has also be made as a "be prepared" signal. The Gautby meeting also highlighted the need to provide simple items such as radios, portable gas heaters and ppe for volunteers. There is a need to identify vulnerable families and properties, to knock on doors and have a supply of information leaflets. A laminated sheet of what residents need to take to Minting Village Hall in case of evacuation there needs to be made, and information included in the next newsletter about how residents can help themselves. The Chair has contacted the Lincolnshire Resilience Forum regarding finding a method to contact them if there is no power or mobile phone connections and a resident of Gautby has offered use of his industrial water pumping equipment and snow plough in the event of an emergency. It was noted that in the past, incoming water mains in Minting had frozen and this to be followed up with Anglian Water.

d. Communication - Discuss implications of a report by Clerk and Chair of training on Code of Conduct and Disposable Pecuniary Interest and update the communications strategy to include and a social media policy

- i. Following ELDC training which the Chair and Clerk attended in October, Councillors were given notes on Disclosable Pecuniary Interest and the Code of Conduct. However, there are several areas which were unclear in the training and further information and clarification has been sought from ELDC. The Chair advised that a new draft communication strategy would be brought to the next meeting. Councillors were further advised that the Minting and Gautby website, Facebook

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and Twitter accounts make it clear that they are not operating on behalf of the Parish Council.

- ii. **Newsletter** – Councillors were supplied with a list of topics for the newsletter and requested to suggest any further topics. It was agreed by all that the suggestions should be used and no other items were suggested.

e. Village Matters

- i. The Chair advised that since the removal of the general litter bin opposite Minting Village hall when the bottlebanks were removed, there has been an increase in litter and dog poo being left. The Clerk has requested ELDC to replace the litter bin, which can be used for both litter and dog poo. This is expected to be in place shortly.

f. Schools admissions consultation

- i. The Clerk advised that there is a schools' admission consultation running online, and that Councillors may wish to respond. As it is online, she will forward them a link by email.

9. To receive reports from the Clerk and Councillors on matters outstanding and not on the agenda.

- a. Clerk advised that planning application to extend the garage, Plot 1, Grundy's Lane, MintingS/122/01740/15, discussed at the October meeting has now been granted.

10. Correspondence as per list below:

- a. The following correspondence was circulated to Councillors

Item	Date
Clerks & Councils Direct	November 2015
The Clerk Magazine	November 2015
Kompan email	November 2015
Play & Leisure leaflet	
Realise Futures advert	
Broxap Litter bins leaflet	Autumn/Winter 2015

11. To suggest agenda items for the next meeting on 19th January 2016 at Minting Village Hall.

- a. None

Meeting closed at 8.50pm