


the village hall, but remaining the property of the council. The village hall is to be used as the emergency refuge for residents. This purchase entirely accounts for the change in the asset register figures in 2014-2015.

Please do not hesitate to contact me should you require any further information.

Yours sincerely,



Vicki Brown  
Parish Clerk  
Minting and Gautby Parish Council

Minting and Gautby Parish Council - Accounts for the year ended 31 March 2015

There has attached as requested the annual return. Please note the following points of difference between financial years 2013-14 and 2014-15:

The difference is mainly made up of a decrease in grants received from the 2013-2014 financial year. In total, including Council tax support grant, the total received was £1179. In 2014-2015, this was £934. In addition, a VAT refund had not yet been received by the end of the financial year 2014-2015, whereas there was one in 2013-2014 of £383.92.

Staff costs (entirely made up of Clerk's wages) rose by a total of £105 in 2014-2015, as set out in the schedule of employment.

In 2013-2014, a number of major items of IT equipment were purchased, totalling £232.01. No further IT equipment was required in 2014-2015, therefore, there was a drop in expenditure of some £344.

In relation to the comments on last year's external audit in respect of Box 3, I enclose a copy of the parish council's fixed assets over time for 2011 onwards for your information. You will notice that the new IT equipment first appears on the asset register in 2013-2014, even though the payments for it were made in the 2013-2014 financial year. This is due to the fact that the items were purchased in March 2014 and therefore put on the asset register for 2013-2014, but payment from the council was not made until the next year's council meeting in May 2014, meaning that the payments fell into the financial year 2013-2014. This explains why the total assets figure in 2013-2014 remained unchanged from the previous year as the IT equipment had already been listed as an asset. This is the reason why I have left the 2014 Box 3 figure at £344.92. IT assets were already accounted for.

As part of the parish's emergency plan to be able to provide assistance to residents in case of large scale loss of power or flooding, the parish council purchased a large diesel generator (cost £499.99) to be installed at