

COPY



Minting  
& Gautby  
PARISH COUNCIL

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Your Ref: JR/BM/BCB/LAR/LIN254

Grant Thornton UK LLP  
Hartwell House  
55-61 Victoria Street  
BRISTOL BS1 6FT

Dear Sirs,

**Re: Minting and Gautby Parish Council - Accounts for the year ended 31 March 2015**

Please find attached as requested the annual return. Please note the following points of difference between financial years 2013-14 and 2014-15:

Box 3

The difference is mainly made up of a decrease in grants received from the 2013-2014 financial year. In total, including Council tax support grant, the total received was £1179. In 2014-2015, this was £934. In addition, a VAT refund had not yet been received by the end of the financial year 2014-2015; whereas there was one in 2013-2014 of £382.92.

Box 4

Staff costs (entirely made up of Clerk's wages) rose by a total of £262 in 2014-2015, as per her contract of employment.

Box 6

In 2013-2014, a number of major items of IT equipment were purchased, totalling £875.62. No further IT equipment was required in 2014-2015, therefore, there was a drop in expenditure of some £744.

Box 9

In relation to the comments on last year's external audit in respect of Box 9, I enclose a copy of the parish council's fixed assets over time for 2011 onwards for your information. You will notice that the new IT equipment first appears on the asset register in 2012-2013, even though the payments for it are made in the 2013-2014 financial year. This is due to the fact that the items were purchased in March 2013 and therefore put on the asset register for 2012-2013, but payment from the council was not made until the next parish council meeting in May 2013, meaning that the payments fell into the financial year 2013-2014. This explains why the total assets figure in 2013-2014 remained unchanged from the previous year; as the IT equipment had already been listed as an asset. This is the reason why I have left the 2014 Box 9 figure at 13845, as the IT assets were already accounted for.

As part of the parish's emergency plan to be able to provide assistance to residents in case of large scale loss of power or flooding; the parish council purchased a large dual-fuel cooker (cost £499.99) to be installed at