



## NOTICE OF ORDINARY MEETING

Dear Resident,

You are hereby invited to attend the next meeting of Minting and Gautby Parish Council. It will be held on **Friday, 12th May 2017** commencing at **7.45pm in MINTING Village Hall**.

The business to be dealt with at the meeting is listed in the agenda. The official meeting will start at 8.00pm or at the conclusion of the public forum whichever is the sooner. All councillors should be present by 7.45pm.

**PUBLIC FORUM** – Public Participation (maximum 15 minutes) - Members of the public will be invited to comment on any of the items on the agenda or any item they may wish to raise, those items not on the agenda will not be debated but referred if appropriate to the next meeting.

Vicki Brown,  
Clerk to Minting and Gautby Parish Council  
3 May 2017

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### AGENDA

1. **Appointment of Chairman**
2. **Appointment of Vice Chairman**
3. **Confirmation of signing acceptance of office and declaration of interests**
4. **Chairman's remarks and welcome**
5. **Apologies for absence and reasons given**
6. **Declaration of Disclosable Pecuniary Interests under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 made under the s.30 (3) of the Localism Act 2011**
7. **To confirm and sign the minutes of the meeting held on 13 January 2017**
8. **To receive reports from District and County Councillors and Police (if available)**
9. **To consider casual vacancies to the Parish Council**
10. **To appoint representatives of the Parish Council to:**
  - a) **Horncastle Area Forum**
  - b) **Gautby Village Hall Committee**
  - c) **Footpath monitor**
  - d) **Tree Monitor**
  - e) **Arboricultural Consultant**
  - f) **Community Emergency Volunteers**

11. **Financial Matters:**
  - a) To consider and agree the Annual Governance Statement 2016/17
  - b) To receive feedback from the Internal Audit and complete the Annual Return Accounting Statements
  - c) To agree the insurance policy for 2017/2018
  - d) To review 80p per month payment for electricity charges for each AED.
  - e) To approve payments to be made by the Parish Council and note monies received (see separate list)
  - f) To review F.O.I. photocopy charges
12. To consider planning application made to West Lindsey District Council by Bardney Clays, in respect of land at Bardney Airfield - reference 135996
13. To consider adopting new planning protocols in respect of planning applications
14. To agree timetable and venue of parish council meetings up to and including March 2018
15. **Ongoing Matters**
  - a. **Broadband update**
  - b. **Highways**
  - c. **Emergency Plan and attendance at Resilient Communities Conference, June 15, 2017**
  - d. **Best Kept Village entry and care for wildlife**
  - e. **Update on Sebastopol bid**
16. To agree the recruitment process to replace the Parish Clerk, including decide how to advertise, recruit and interview candidates, terms and conditions of employment etc.
17. To receive reports from the Clerk and Councillors on matters outstanding and not on the agenda
18. To consider correspondence received since the last Council meeting (see separate list)
19. To agree agenda items for the next meeting at Gautby Village Hall