



MINTING AND GAUTBY PARISH COUNCIL

The minutes of the ordinary meeting of the

Minting and Gautby Parish Council

Held on

Tuesday, 13th January 2017 at Minting Village Hall at 19.30

Present

Chairman Cllr. J Heselwood, Cllr. J Stuchfield, Cllr. H Padfield, Cllr. G Bell, Cllr. Keys and Cllr. E Brown

1. Chairman's remarks

The Chair welcomed everyone to the meeting.

The Chair updated Councillors on the planning application made by residents Mr & Mrs Sharpe, considered at the November 15th 2016 meeting. She advised that the planning decision has not yet been made by East Lindsey, as another consultee in the process, Historic England, has made an objection, regarding having a modern building in close proximity to Gautby Church. Another resident has subsequently written to East Lindsey providing up to date information regarding the site and in support of Mr. Sharpe's application.

2. Apologies for absence and reasons given

Cllr Laver due to moving. It was agreed to accept his reason for absence.

3. Declaration of Disclosable Pecuniary Interests under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 made under the s.30 (3) of the Localism Act 2011

None.

4. To confirm or amend, and sign the minutes of the meeting held on November 15th, 2016

The Chair advised that draft minutes of parish council meetings are added to the villages' website within a month of each meeting as per Transparency regulations. Subsequent to the draft minutes of November 15th meeting being uploaded, the Clerk received an email from Mr & Mrs Reed of the Sebastopol, requesting changes to the minutes. Councillors were read the email and the Clerk's response.

It was proposed by Cllr Stuchfield, seconded by Cllr. Brown and agreed by all that the minutes were a correct record of the meeting on November 15th 2016. The Chair duly signed the Minutes as a true record.

5. To consider casual vacancies to the Parish Council

There were no applicants.

6. To receive reports from District and County Councillors and Police (if available)

No District or County Councillors were available. PCSO Mohammed sent a report which was read out by the Chair. 3 incidents have been reported to the police since the last meeting on 15 November 2016:

1 x Transport - Traffic Offence

Incident date 17/11/2016 Driving without license. Vehicle ceased.

1 x Violence

Incident date 25/12/2016 Report of an assault.

Criminal Damage / Theft

Incident date 30/12/2016 Shed handle broken off and door panel forced. Black wheelie bin taken.

7. Financial Matters.**a. To approve payments to be made by the Parish Council**

Councillors were given a copy of payments made to date.

It was proposed by Cllr. Bell, seconded by Cllr. Heselwood and agreed by all to make the payments listed below:

Date	Payee	Details	Voucher No	Cheque No	Expend (inc VAT)
13/01/2017	Mrs V Brown	Clerk's wages, Dec/Jan	V23	691	322.36

b. Precept - To agree a draft budget for FY 2016-17 and agree a precept request for 2017-18

Councillors were given a copy of expenditure against budget and a draft budget proposal and went through this line by line. It was noted that the tax base has increased to 118 homes, and that if the precept remains at £6000, it will result in a slight drop in council tax payments for those in a Band D property. It was proposed by Cllr Stuchfield, seconded by Cllr Bell and agreed by all to request a precept of £6000 from ELDC. Clerk to complete the paperwork.

c. To agree to issue grass cutting request for tenders and issue guidance to Clerk

The Chair reminded Councillors that the grass cutting in Gautby will be carried out by volunteers again this year. One tender has been received for the grass cutting in Minting. It was agreed by all to advertise the Minting tender online and by email to obtain further tenders. As the contract needs to begin before the next meeting, the Clerk was authorised by Councillors to deal with the tender process. If multiple quotes are received and one or more are £200 or more cheaper with equally good service, then an extra parish council meeting will be required to discuss the tender. If other quotes are not received, or they are not more than £200 less than the current quote; the Clerk is authorised to accept the existing tender, providing it falls within the budget set for grass cutting.

The Chair reminded Councillors that the Best Kept Villages judges commented on untidy and overgrown entrance to the footpath by the side of St Andrews Church in Minting, next to the kissing gate. It was agreed that the Clerk contact the footpath officer at the county council to see if they know who is responsible for cutting this area, and to obtain a quote for a one-off clearance of the area in May.

d. To vire monies between internal budgets as required

This was not required.

8. Planning

- a) To consider a planning application for the change of use, conversion of and extensions and alterations to existing stables to provide a holiday cottage on the site of existing kennels and dog run which are to be removed at Horse Close, Chapel Lane, Minting, Horncastle, LN9 5RX, reference S/122/02314/16**

Councillors read through copies of the paperwork in relation to the application. They had no objections to the application. It was proposed by Cllr Stuchfield, seconded by Cllr Bell and agreed by all to support the application. Clerk to report back to ELDC.

- b) To consider a planning application to build a rear two storey extension to the existing dwelling on the site of an existing conservatory which is to be demolished at The Cottage, Gautby Lane, Waddingworth, Woodhall Spa, LN10 5ED, reference S/057/02474/16**

Councillors read through copies of the paperwork in relation to the application. They were particularly in support of the tree protection measures suggested in item 4 of the tree report. They had no objections to the application. It was proposed by Cllr Keys, seconded by Cllr Stuchfield and agreed by all to support the application. Clerk to report back to ELDC, making reference to the tree report.

- c) Update on planning applications for Bardney Airfield**

Councillors were given copies of the ELDC decision of the planning application for Bardney Airfield and it was confirmed that there is still no update available from WLDC on the application made to them. It was agreed to ask WLDC for further information. It was agreed by all that the Clerk write to ELDC to ask that in the event of the applicant requests to change the weapons they are using, the parish council to be notified. Councillors were also concerned about the possibility of projectiles leaving the designated area. Clerk asked to follow up regarding with ELDC regarding planning conditions. As the site borders both East and West Lindsey, (air rifle shooting area) Clerk to contact ELDC and WLDC to find out if they are co-ordinating their work to ensure site safety.

- 9. To consider a proposal to continue the four-meeting schedule, with meetings in May, September, November and January, with September and any ad-hoc planning meetings to be held in Gautby. To agree the dates for these meetings. Fri 12 May, Tue 19 September, Fri 24 November, Tue 16 January 2018**

Councillors discussed how they felt the last year went with 4 scheduled meetings and ad-hoc extra meetings as required. It was accepted that ad hoc meetings may be required at times, but these should be kept as short as possible. It was proposed by Cllr. Stuchfield, seconded by Cllr. Keys and agreed by all to retain the 4 meeting schedule, using the above dates.

10. Personnel Matters

- a. The Chair to ensure she reviews the Clerk's performance in April 2017. Chair to report back at May 2017 meeting. This was agreed by all.
- b. Update on pension legislation
The Chair advised Councillors about the government requirements to offer a workplace pension. She confirmed that the Clerk does not wish to join a scheme and it was agreed to send her a letter confirming this, as per the Pensions Regulators requirements. The Chair signed the letter adapted from the Pensions Regulator and gave it to the Clerk. There is a legal deadline of 31 May 2017 to complete a compliance checklist with the regulator. It was agreed by all to delegate the authority to complete this checklist to the Chair and Clerk.

11. Sebastopol Inn

Update on the Sebastopol Inn Community Pub Bid. (This is a standard agenda item which will appear on each agenda until further notice.)

The Chair read out a statement from Sarah Smith, Secretary of the Sebastopol Inn Community Pub Bid committee:

The Sebastopol Inn, Minting Community Pub Limited Community Benefit Society has been registered with the Financial Conduct Authority under the Co-operative and Community Benefit Societies Act 2014. The registration date is 9 January and registration number is 7472.

The Management Committee is holding its first formal meeting on 16 January. This will be also attended by Ann Hindley from the Plunkett Foundation who will support the next stages of business planning and production of a share prospectus. The aim is to carry out a Share Launch by the end of February 2017. Members of the Management Committee will attend a study visit to the Anglers Rest Community Pub at Bamford, facilitated by the Plunkett Foundation. This is being organised for the end of January/early February 2017.

The Chair further advised that Mr & Mrs Reed of the Sebastopol have been contacted by the county council, with a view to renewing their application for brown tourist signs. As the pub is not open, they are not in a position to deal with the matter, and neither are the community bid committee for the same reason. It was agreed by all for the Clerk to contact the county council, explain the situation and ask for more time to complete the application, copying Cllr Hoyes into the correspondence for his information.

12. To agree a response to the ELDC investment in footway lighting questionnaire

Councillors discussed the fact that residents had expressed an interest not to pay extra to keep footway lighting. However, the new offer from ELDC to change to LED lighting will not be chargeable to the parish council. It was therefore proposed by Cllr Stuchfield, seconded by Cllr Keys and agreed to keep the footway lighting in Minting. Clerk to respond to the relevant department.

13. To agree a response to the ELDC Local Plan Publication Version Consultation

Councillors had no comments to make on this consultation.

14. To agree a response to the cycle path consultation

The Chair read out the survey and it was agreed that a cycle path would be good for business and inland tourism. Survey to be completed in support of the cycle path and the consultation to be re-advertised on the village Facebook page.

15. Ongoing Matters

a) Broadband update and approval for Cllr. Heselwood and the Clerk to attend Broadband summit on 20 January

Victoria Atkins MP has organised a Broadband summit on 20th January in Maltby Le Marsh. It was proposed by Cllr Bell, seconded by Cllr Stuchfield and agreed by all that the Chair and Clerk should attend.

b) Highways

Unfortunately, Cllr Davies who has responsibility for Highways at LCC, could not make the date of this meeting. Clerk is currently awaiting his availability to make a new meeting arrangement.

It was noted that there seems a greater level of subsidence on the carriageway over the culvert of Minting Beck on the Gautby Road, which had previously been reported to Highways. Clerk to make a further report. It was reported that there is a large amount of straw being transported from Bardney Airfield where it is being store, leaving mud and straw on the Gautby road, which is causing a hazard in wet weather. It was agreed that the Clerk approach WLDC to understand what is permitted there; as the huge lorries are causing road maintenance and safety issues.

c) Emergency Plan – Proposal to purchase 10 x emergency wind-up torch/lanterns for emergency kit

Councillors were given information on emergency wind-up torches. It was proposed by Cllr Stuchfield, seconded by Cllr Keys and agreed by all to purchase 10 x emergency torches at £8 each for the emergency plan kit.

d) Communication - Newsletter

Councillors were given a list of suggested topics for the next newsletter. It was agreed that they should be : update on community pub, What's on to include - Monthly coffee mornings, Gardening club, Yoga, end of month social night at Minting Village Hall starting 27 Jan, chip van, St Patricks Day quiz, Rural Touring on 5 April, plus information on recycling and what items go in which bin.

e) Village matters

The Chair advised that Gautby Village Hall seems to have suffered subsidence. The insurers have been informed. If this is confirmed there will be a £1000 excess to pay which will need to be fundraised for.

ELDC has notified parishes of the Great British Spring Clean on the weekend of 3-5th March, when they can support litter picking group who might want to volunteer with litter grabbers, rubbish collection etc. The Clerk and Chair will be cleaning various road signs. It was agreed that once the ownership of the footpath adjacent to the church has been established, a litterpick could be organised in conjunction with tidying this area.

16. To receive reports from the Clerk and Councillors on matters outstanding and not on the agenda.

None

17. Correspondence as per list below.

Correspondence below was passed to councillors for their information.

Item	Date
The Clerk Magazine	Jan 2017
East Lindsey Messenger	Jan 2017
Eco Furniture leaflet	Jan 2017
ELDC Town & Parish e-news	20 Dec/4 Jan/5 Jan
ELDC Budget Setting Report	4 Jan 2017
LALC News	4/2016
Clerks & Councils Direct	Jan 2017
LCC Street lighting email	Dec 2016
LCC – Highway Grass Cutting email	Dec 2016

18. To suggest agenda items for the next meeting on Friday, 12th May, 2017 at Minting Village Hall

Councillors discussed various options for a theme or speaker for the Annual Parish Meeting on 12 May 2017. It was agreed that there should be a "Why I Love Minting and Gautby" photo competition, open to all residents of Minting, Gautby, Waddingworth and Wispington including children. Entries can be black and white or colour and will be displayed on 12 May 2017. If there are enough entries beforehand, the annual meeting of the parish council could be moved to the following Monday; so that the evening of 12th May is just the Annual Parish Meeting.

The Chair and Clerk to organise it.

Meeting Ended 9.35pm